



Minutes of Meeting dated 10/08/2023

A meeting of the IQAC was conducted at Room No. N201 (New Building) on 10th August 2023 from 11.30 A.M. to discuss about the following agenda items:

1. Discussion on Academic Audit Report
2. Miscellaneous

Following members were present:

Members Present:

1. Prof. (Dr.) Anirban Mukherjee, Principal(Officiating) & Chairperson - IQAC
2. Dr. Arpan Deyasi, Associate Professor, ECE & IQAC Coordinator
3. Prof. (Dr.) Indrajit Pan, Professor, IT, Dean R&D
4. Dr. Abhishek Basu, Associate Professor, ECE & FIC(Academics)
5. Dr Srijan Bhattacharya, Assistant Professor, AEIE & Convener, IRC
6. Dr. Tathagata Deb, Coordinator NSS
7. Mr. Sandip Saha, Registrar

At the outset, Dr. Arpan Deyasi, IQAC Coordinator welcomed all the members and the meeting proceeded in the following way:

1. Based on the recently concluded academic audit, a few grey areas have been identified where Institute should improve quality for long-term future benefits. More thrust should be given for quality improvement of academically poor students. Moreover, involvement from most of the faculties are required in collaborative research, leading to good quality publications and IPR.
2. Functional MoUs are significant for NAAC Accreditation, henceforth, all the existing MoUs should be made operational with involvement from faculties and students.
3. Implementation of LMS should be prioritized in order to track the huge database, which are critical for NAAC, NBA and NIRF. Also system should be developed for maintaining student's profile.
4. Lack of consultancy work is a major concern, where IIPC should take the lead role.

There being no other issues, the meeting is ended with a vote of thanks.