

Observations by the Academic Audit Committee meeting held on 30-11-2017 & 01-12-2017

Meeting of the Academic Audit Committee was held on 30-11-2017 & 01-12-2017 with the following Academic Audit Committee members:

1. Prof. (Dr.) Asit K. Datta, Retired Professor, CU - Chairman
2. Prof. (Dr.) Atal Chaudhuri, Professor, JU - Member
3. Prof. (Dr.) Ajit Chattopadhyay, Retired Professor, IEST – Member
4. Prof.(Dr.) Siddhartha Bhattacharyya, Principal, RCCIIT - Member

Observations:

1. The present committee went through the detailed observations and recommendations made by the previous Academic Audit Committee of 2015 and found those very vivid, detailed and absolutely relevant for immediate improvement of the institution. Unfortunately, the present Academic Audit Committee feels that those recommendations were not properly implemented till date. The committee further feels if those were properly implemented the institution would have been in much better state.
2. After discussion with the HODs, it is observed that there is uneven distribution of laptops resulting in shortfall in some departments and excess in others. In order to rationalize the distribution, the following distribution is proposed:

Department	No. of Laptops present		No. of Laptops after assortment
Electrical Engineering	3	+2	5
Electronics & Communication Engineering	12	-2	10
Computer Science & Engineering	18	-8	10
Information Technology	13	-3	10
Applied Electronics & Instrumentation Engineering	1	+4	5
Computer Application	2	+3	5
Science & Humanities	3	-	3

The committee also feels that there is uneven distribution of desktop PCs and LCD projectors as well, among the departments and the Principal is advised to prepare detailed allocation list and re-distribute the PCs and projectors in a rationalized manner, in respect to sanctioned intake.



3. The committee further advises measures to expedite the departmental preparation in order to present before the NBA team (for EE Dept.) of which is very proximate on the dates of 22-24th of December, 2017.

The committee also advises all HODs including the already NBA accredited departments (CSE & IT) to strictly follow NBA guidelines and start preparation for re-accreditation, when required. The other departments will also follow the NBA guidelines in their respective departments to be ready for applying for NBA.


4. Presently, it is observed that MCA classes are scattered over two buildings namely Administrative building & MCA building. This is causing inconvenience. In order to take care of it, action may be taken to shift the Engineering Drawing Laboratory to the first floor (adjacent to auditorium).

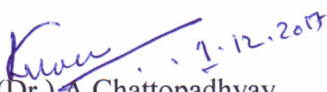
Once this is done, MCA classrooms (2 nos.) located in the Administrative building can be relocated on the ground floor of MCA building.


5. In order to augment the PG admission, scholarship needs to be offered to the students admitted with GATE scores, based on internal evaluation during the first year of admission. This scheme of scholarship shall be continued based on continuous evaluation of performance of students.

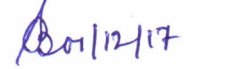
Subject specialization name change commensurate with upcoming technology may be explored to make the M.Tech courses more attractive to the incumbents.

6. The Committee advises for rigorous training for 2nd & 3rd year students in order to prepare them both academically & professionally resourceful. The committee recommends that budgetary support be given by the management to maintain liaisons with the new recruiting companies while maintaining the same with the previous ones. The committee further advises the Placement team to work in more cohesion while maintaining hierarchy.


Prof. (Dr.) A K Datta


Prof. (Dr.) A Chattopadhyay


Prof. (Dr.) A Chaudhuri


Prof. (Dr.) S Bhattacharyya

